



Club Achievement Awards

2016-2017 Report Form

*Due: June 1, 2017,
to State President*

NATIONAL FEDERATION OF REPUBLICAN WOMEN

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**There's a
place for you
at our table.**

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State Presidents: Please sign off on all Club award forms and mail a signed copy to the designated NFRW Achievement Awards Committee member at the address listed below, with a postmark no later than **June 30, 2017**.

FL, GA, NC, SC, TN, NH, NY, PA, RI, VT

Gwen Ecklund (Chair)

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KS, MT, NE, ND, OK, SD, NV, NM

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**Club Achievement Award
39th Biennial Convention-Sept. 14-17, 2017
Official Report Form 2016-2017**

Club Name _____

State Federation _____

Club Presidents: Two copies of this application (one is for your State President's records) must be mailed to your State President with a postmark no later than June 1, 2017. You must sign the certification on page 10. The State President has the responsibility of "signing off" on all club award forms also.

State Presidents: Please sign off on all club award forms and mail a signed copy to the designated NFRW Achievement Awards Committee member at the address listed on page 2, with a postmark no later than June 30, 2017. Questions may be addressed to the chairman or vice chairman listed below.

Clubs will be recognized during the 39th Biennial Convention in Philadelphia, Pennsylvania, September 14-17, 2017. Questions may be addressed to the Committee members listed below.

Chairman
Gwen Ecklund
519 N 19th St.
Denison, IA 51442-1665
Phone: (712) 269-2250
gwenecklund@gmail.com

Vice Chairman
Marie Quinn
1750 Rockcrest Rd
Bon Air, VA 23235-2978
Phone: (804) 272-0865
mquinnbonair@aol.com

This is the Achievement Awards Official Report Form for the time period January 1, 2016, through December 31, 2017. Although some programs or activities may occur after the June 1, 2017, awards form submission deadline, credit will be given for programs scheduled through the end of December 2017. Programs and activities can be checked off as your club completes them. Additional activities and bonus points have been added to this worksheet to give the opportunity for large and small clubs to achieve a higher level of recognition.

The Achievement Awards are designed to enhance teamwork among members of each club. Using the Achievement Awards worksheet as a guide for planning club activities will produce a well-balanced club program. It establishes standards of performance for club functions, membership development, programs, campaign activities and community relations.

There are four levels of achievement:	Bronze Award	161 - 193 points
	Silver Award	184 - 220 points
	Gold Award	221 - 248 points
	Diamond Award	249 - 289 points

Please total all points earned in each of the five program categories to tabulate your level of achievement.

Only clubs that have paid their annual service charge and full membership per-capita dues for both 2016 and 2017 are considered eligible for the Achievement Awards, unless chartered late in 2016 or in 2017. Women club members are considered in good standing if they have paid their 2017 dues to NFRW through their club.

Please remember this is a two-year program. Some activities must be achieved in both years, others just once during a two-year period.

Club Function

- 3 points _____ Our club held at least five (5) meetings in **both 2016 and 2017**.
- 3 bonus points _____ **Add 3 bonus points** if your club held 10 monthly meetings in **both 2016 and 2017**.
- 2 points _____ Our club sent names, addresses, e-mail, fax and telephone numbers of the club's elected officers to our State Federation President by January 1 to be forwarded to NFRW's national headquarters in **2016 and 2017**.
- 2 points _____ In **both 2016 and 2017**, our club paid membership dues for each member and sent their names, addresses, e-mails, telephone numbers and updates to the State Federation by our state's deadline to be forwarded to NFRW national headquarters in compliance with NFRW's deadlines.
- 2 points _____ In **both 2016 and 2017**, our club paid their service charge to the State Federation by our state's deadline to be forwarded to NFRW national headquarters in compliance with NFRW's deadlines.
- 5 points _____ Our club updated our club profile on NFRW.org with the President's name, contact address, and biography as well as club meeting dates, meeting location and website.
- 3 points _____ Our club President attended a state or NFRW president's training.
- 3 points _____ Our club Treasurer attended a state or NFRW treasurer's training.
- 3 points _____ Our club submitted a profile for the NFRW Club Spotlight in **2016 or 2017**.
- 3 points _____ Our club distributed a club newsletter or bulletin to all members at least four times a year in **both 2016 and 2017**.
- 3 bonus points _____ **Add 3 bonus points** if your club sent 10 **monthly newsletters in any format (such as e-mail, through your website, or US mail)** to all members in **both 2016 and 2017**.
- 2 points _____ Our club sent a delegate(s) to State or National Federation meetings, conferences or conventions.
- 2 points _____ Our club set aside funds in our budget to assist a delegate(s) in going to State or National Federation meetings, conferences or conventions.
- 4 points _____ Our club will send a delegate to NFRW's 38th Biennial Convention to be held in Philadelphia, PA. - **September 14-17, 2017**.
- 2 points _____ Our club's historian records our club's history, officers, and important dates and events in a press book, scrapbook or other mode to be passed on to future members.
- 2 bonus points _____ **Add 2 bonus points** if your club held a fund raising event in **2016 or 2017**.
- 2 points _____ In **2016 or 2017** your club reviewed our club bylaws for possible improvement and to determine if they were in agreement with our State and National Federation bylaws.
- 5 bonus points _____ **Add 5 bonus points** if in **2016 or 2017** your club helped start, financially supported or mentored a Teenage Republican, New Generation and/or College Republican Group. (describe) _____
- 2 bonus points _____ **Add 2 bonus points** if your club held a joint meeting with a Teenage Republican, College Republican or Young Republican club in **2016 and 2017**.

- 4 bonus points _____ **Add 4 bonus points** if your club treasurer updated the NFRW database with all members by the NFRW quarterly deadlines.

- 1 bonus point _____ **Add 1 bonus point** if your club donated at least 10.00 dollars to the NFRW Trust.

- 2 bonus points _____ **Add 2 bonus points** if your club has a least one member who is a NFRW Regent.

- 4 bonus points _____ **Add 4 bonus points** if your club has a least one member who is a NFRW Capitol Regent.

1 point each
18 points possible

Our club has a chairman for the following committees:

- _____ Americanism
- _____ Armed Forces/Homeland Security
- _____ Budget and Finance
- _____ Bylaws
- _____ Campaign/Political Activities Committee
- _____ Caring for America
- _____ Chaplain
- _____ Club Achievement Awards
- _____ Communications Network (Legislative Action Alerts, E-mail, Facebook, Twitter, Telephone)
- _____ Historian
- _____ Leadership
- _____ Legislation
- _____ MELP/Literacy
- _____ Membership
- _____ Newsletter
- _____ Outreach (To recruit **ALL** Republican Women)
- _____ Parliamentarian
- _____ Website

_____ **TOTAL POINTS – Club Function Section (82 possible)**

Membership Development

- 3 points _____ Our club's Membership Chairman oversees membership recruitment and development.

- 5 points _____ Our club held a program and/or workshop on Membership and/or Leadership Development in **2016** or **2017**. Describe: _____

- 5 points _____ Our club held at least one function in **2016 or 2017** for membership recruitment. *(Give a brief description of function/activity.)*
- _____
- _____
- 5 points _____ Our club recruited women from *all age groups and cultures* into the NFRW. *(Give a brief description of action.)*
- 6 points _____ Our club increased membership in **2016 or 2017**, from _____ members to _____ members. *(These totals do not count associate members. Your State Federation Treasurer should have accurate records for you to compare club membership totals.)*
- 5 points _____ Our club published and maintained a membership directory that was given to each of our club members in **2016 and 2017**. (either hard copy or electronically)
- 2 points _____ Our club distributed new member packets to all new members.
- 2 points _____ Our club distributed new membership brochures to all members for recruitment.
- 3 bonus points _____ Our Club recruited 10 or more new members in **2016**.
- 2 points _____ Our club recruited _____ new members in **2017**.
- 2 bonus points _____ **Add 2 bonus points** if your club has at least one mentor assigned to a future club leader.
- 3 bonus points _____ Our Club recruited 10% or more new members in **2017**.
- 3 bonus points _____ Our club doubled our membership in **2016 or 2017**.
- 2 points _____ Our club had 80% of our **2015** members renew in **2016**.
(Does not include members lost due to extended health care, death or moved from area)
- 2 points _____ Our club had 80% of our **2016** members renew in **2017**.
(Does not include members lost due to extended health care, death or moved from area)
- _____ **TOTAL POINTS – Membership Development Section**
50 points possible)

Programs

An entire meeting does not need to be devoted to a program in order to get credit for that program. A meeting can have more than one program presentation and get credit for each.

- 3 points _____ Our club's Program Chairman oversees the planning and implementation of activities which meet the goals of our club, State Federation and works with the Club Achievement Awards Chair.
- 4 points _____ Our club programs featured Republican speakers and/or GOP initiatives in both **2016 and 2017**.
- 9 points _____ Our club is striving to become more issue-oriented. At least 3 programs on current legislative issues on either the state or national level were held in **2016 or 2017**.

- 3 points _____ Our club presented a program on the differences between the Republican/Democrat Philosophies.
- 4 points _____ Our club held at least one program or workshop in **2016 or 2017** where we invited our State's National Committeeman, National Committeewoman, State Party Chairman, or local GOP Leaders to explain GOP plans' of action.
- 3 points _____ Our club held at least one program in **2016 or 2017** on the purpose, structure and brief history of the NFRW. This program may include a history of our State Federation.
- 4 bonus points _____ **Add 4 bonus points** if a NFRW officer, your State Federation President or State FRW representative presented the program mentioned above.
- 4 bonus points _____ **Add 4 bonus points** if a state elected official or NFRW officer and/or board members served as a speaker at your meeting.
- 3 points _____ Our club's Legislative Chairman reports on local, state and federal legislation at our meetings.
- 3 points _____ Our club held an advocacy program to develop and implement a plan of action to lobby our local, state and/or national elected officials.
- 5 points _____ Our club members studied, drafted or acted upon legislation in **2016 or 2017**. *(Give the name of legislation, bill number and brief description of action taken.)*

- 2 bonus points _____ **Add 2 bonus points** if members acted on legislation as directed by the NFRW. Legislation Committee
- 5 points _____ Our club participated in a telephone hotline, e-mail and/or letter writing campaign to promote GOP legislation at the local, state or national level. *(Please give a brief description of the action taken and the legislation involved.)*

- 3 bonus points _____ **Add 3 bonus points** if one or more members attended a local, State or NFRW's Legislative Day on the Hill.
- 2 bonus points _____ **Add 2 bonus points** if your club held a program on Women's Health in **2016 or 2017**.
- _____ **TOTAL POINTS – Programs Section (57 points possible)**

Campaign Activities

- 3 points _____ Our club's Campaign Chairman is responsible for the development of campaign activities and reporting all campaign hours to the State Campaign Chairman or State President who will in turn report to the NFRW Campaign Chair.
- 3 points _____ Our club held Republican candidate panels, forums and/or debates to which the public was invited and encouraged to attend. *(Give a brief description of the event.)*

- 3 points _____ Our club and/or members visited our local and state elected officials.
- 3 points _____ Club representatives met with local and/or state elected officials or Party leaders to determine how we can maximize our participation and effectiveness in the election process.
- 4 points _____ Our Club participated in a Voter Registration Drive.
- 2 bonus points _____ **Add 2 bonus points** if your club registered at least one voter in **2016** from the list of Republican leaning non-registered people provided from the NFRW through your State FRW.
- 3 points _____ Our Club has members who participate in the precinct / county GOP organization as either elected or appointed members.
- 3 points _____ Our Club has a schedule for members to work in precinct/county/state GOP offices to help elect Republican Candidates.
- 2 points _____ Our club registered _____ Republican voters from **1/1/2016 through 5/31/2017**.
- 5 bonus points _____ Our club registered over 50 Republican voters from **1/1/2016 through 5/31/2017**.
- 3 bonus points _____ **Add 3 bonus points** if your club promoted, or worked in the campaign of a Republican women candidate(s).
- 5 points _____ Our club recruited at least one member (with full membership privileges) to run for elected local, state or Party office or committee.
- 3 points _____ Our club members volunteered _____ campaign hours. (Enter from NFRW Campaign Volunteer Hours Form) for the time period of **July 1, 2015 through June 30, 2017** (per campaign forms given to Presidents.)
- 2 bonus points _____ Our club entered their campaign hours on the NFRW website club page for our club.
- 2 bonus points _____ **Add 2 bonus points** if a member of your club received an appointment to a local or state Party committee or special committee, either temporary or permanent.
- 3 points _____ Our club had member(s) attend a local, state, district or national GOP convention.
- 2 bonus points _____ **Add 2 bonus points** if your club budgeted funds and/or sent a club member(s) or a Candidate(s) to a campaign training school or seminar.
- 3 points _____ Our club has at least one member who worked as a Campaign Manager in a campaign office, was an election board official, or a county, district or state party officer in **2016 or 2017**.
- 5 points _____ Our club developed and implemented a plan that explains the differences between Republicans and Democrats on vital public policy issues. Our club implemented this plan, on the local level, prior to any given election. We utilized letters to the editor, newsletters, direct mail, e-mail, Facebook, Twitter and/or went to public events and rallies to promote the plan. (Give a brief description of action taken.)
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2 bonus points _____ **Add 2 bonus points** if your club contributed funds to "Rosie", the NFRW Campaign Bus in 2016.

_____ **TOTAL POINTS – Campaign Activities Section
(61 possible points)**

Community Relations

3 points _____ Our club's Publicity/Public Relations Chairman promotes (through the local media) club programs, workshops, fundraising events, community projects and other club activities.

5 points _____ Our club President shared information that promoted national, state and regional programs – which was received from NFRW and/or our State Federation – with our club's Board and members.

2 points _____ Our club held an essay contest in local schools to promote Americanism and Patriotism.

4 points _____ Our club and/or members participated in the Barbara Bush Literacy Project by donated funds to a literacy program, held a book drive to raise funds for a literacy program, or donated books/dictionaries to a library, school, tutorial program or other agency, received recognition (picture in paper, news article, certificate of appreciation) and submitted an NFRW Literacy Month form.

Our club contributed a book, tape or video to a community school, institution, library or literary council through the Literacy Action Committee/Mamie Eisenhower Library Project (MELP) in **2016 and/or 2017**.

2 points _____ **2016**
 Title _____
 Author _____
 Library/school _____ City _____

2 points _____ **2017**
 Title _____
 Author _____
 Library/school _____ City _____

2 points _____ In **both 2016 and 2017** our club contributed to the National Pathfinder Scholarship Fund. (*Make checks payable to: National Pathfinder Scholarship Fund and mail to: NFRW, 124 N. Alfred St., Alexandria, VA 22314.*)

2 points _____ In **both 2016 and 2017**, our club contributed to the Betty Rendel Scholarship Fund designed to assist an undergraduate Republican woman who is currently majoring in political science, government or economics. (*Make checks payable to Betty Rendel Scholarship Fund, and mail to NFRW, 124 N. Alfred St., Alexandria, VA 22314.*)

4 points _____ In **both 2016 and 2017**, our club donated a minimum of fifteen dollars (\$15.00) to the Marion Martin Building Endowment Fund to help maintain NFRW headquarters. (*Make checks payable to Marion Martin Building Endowment Fund and mail to NFRW, 124 N. Alfred St., Alexandria, VA 22314.*)

4 bonus points _____ **Add 4 bonus points** if your club contributed twenty-five dollars (\$25.00) or more in both years to the Marion Martin Building Endowment Fund.

2 bonus points _____ **Add 2 bonus points** if your club has contributed or pledged to the proposed Eisenhower Memorial Project in DC.

2 points _____ In **both 2016 and 2017**, our club contributed to the Dorothy Kabis Internship Fund which allows college women to work at NFRW headquarters each summer. (*Make checks payable to Dorothy Kabis Internship Fund and mail to NFRW, 124 N. Alfred St., Alexandria, VA 22314.*)

3 bonus points _____ **Add 3 bonus points** if your club established a scholarship to benefit a needful Republican woman in your region.

4 points _____ Our club "**Supported the Troops**" by sending care packages or letters to our troops, adopting a service person's family, donating air fare to fly the service person home during leave, or other. (*Give a brief description.*)

4 points _____ Our club "**Honored our Veterans**" by contributing or participating in a special veterans event or project, such as donating items or money to homeless veterans, holding a Veterans Day breakfast, taking items and visiting a Veterans Hospital or Home, or other. (*Give a brief description.*)

4 points _____ Our club and/or members donated and/or raised funds, donated Hero Miles, volunteered, or other to help military families through the Fisher House Foundation. (*Give a brief description.*)

_____ **TOTAL POINTS – Community Relations**
(49 possible points)

TOTALING YOUR CLUB'S POINTS

List the points earned in each of the five areas and add them to tally your grand total.

_____	Club Function (56 regular + 26 bonus = 82 possible points)
_____	Membership Development (39 regular + 11 bonus = 50 possible points)
_____	Programs (42 regular + 15 bonus = 57 possible points)
_____	Campaign Activities (43 regular + 18 bonus = 61 possible points)
_____	Community Relations (40 regular + 9 bonus = 49 possible points)
=====	Grand Total (220 regular + 79 bonus = 299 possible points)

We believe our club qualifies for: (check one)

_____	Bronze Award (173 - 200 points)
_____	Silver Award (201 - 228 points)
_____	Gold Award (229 - 257 points)
_____	Diamond Award (258 - 299 points)

Name of Club

Name of State Federation

Name of Club President

Address

City

State

Zip

E-Mail

Phone

Fax

Club Certification

I hereby certify that our club has completed or will complete by December 31, 2017, the items for which we have taken points.

State President Certification

This club has paid its dues and service charges for 2016 and 2017 and is a member in good standing of the State Federation.

Club President's Signature

State President's Signature