

INVITATION FOR OFFICER VISIT

OFFICER(President, 1st or 2nd VP, Corresp. Or Rec Sec.,Treasurer)_____

CLUB &
District_____

CLUB PRESIDENT_____

COMP Yes No

DATE_____TIME_____DRESS_____

ASKED TO SPEAK- Yes No

TYPE OF
FUNCTION_____

ADDRESS_____

SPECIAL DRIVING DIRECTIONS IF NECESSARY_____

1st VP OR ORGANIZER NAME & CELL NUMBER_____

INVITED DISTINGUISHED GUESTS/ELECTED OFFICIALS_____

SPECIAL INSTRUCTIONS_____

PRESS INVITED Yes No

INTRODUCED BY?_____

NEED A BIO Yes No